

## **HUMAN RIGHTS DIVISION FUNCTIONS**

### **Objective**

To provide expertise and services on human rights matters.

### **Functions**

This Division shall perform the following functions:

1. To develop human rights policies;
2. To carry out review of domestic laws to ensure compliance with existing International and Regional instruments on human rights;
3. To ensure state compliance with human rights obligations;
4. To facilitate the ratification of international and regional instruments on human rights;
5. To oversee the development of human rights regime;
6. To supervise policy framework for human rights implementation;
7. To liaise with the Office of the Attorney General and Solicitor General on matters relating to advice and human rights issue
8. To analyses and advise on different reports submitted by the Commission of Human Rights and Good Governance and other non- state actors on human rights on related areas;
9. To coordinate matters related to access to information; and
10. To coordinate the preparation and submission of country report on different thematic areas by the implementing ministries, departments and agencies.

This Division led by a Director and will comprise two (2) sections as follows:

- (i) Human Rights Reporting Section; and
- (ii) Implementation Observatory Section.

### **Human Rights Reporting Section**

This Section shall perform the following activities:

1. Develop human rights policies;
2. Disseminate concluding observations from human rights treaty bodies;
3. Prepare national reports for presentation before human rights bodies;
4. Facilitate the ratification of International and Regional instruments on humanrights;

5. Liaise with the Office of the Attorney General and Solicitor General on matters relating to advice and human rights cases; and
6. Prepare country reports on human rights in accordance with regional and international agreements.

This Section led by an Assistant Director.

### **Implementation Observatory Section**

This Section performs the following hactivities: -

1. Ensure state compliance with human rights obligations;
2. Oversee the development of human rights regime;
3. Establish and develop a comprehensive policy framework for human rights implementation;
4. Liaise with the Office of the Attorney General and Solicitor General on matters relating to advice and human rights matters;
5. Carry out review of domestic laws to ensure compliance with existing International and Regional instruments on human rights;
6. Follow up matters related to access to information; and
7. sensitize public officials on human rights matters.

This Section led by an Assistant Director